



HQS WELLINGTON

Specific Risk Assessment

For

Educational / School

Visits

Key Stages 1 & 2

Ages 6 to 11

Page 1

This assessment consists of 6 pages including cover. It follows the route that the Educational / School visit is expected to take.

The assessment takes into account Section 4 of the Health and Safety at Work Act 1974 (Duty of people in control of premises for Health and Safety of Non-Employees)

It pays no attention to any other risk such as Fire, Evacuation and Flood as it is understood that these assessments are already in place.

It is understood that prior to boarding HQS Wellington the visiting group will be met by the Facilitator on the Quayside

And be given a full safety briefing. This briefing should include emergency procedures and as a priority how the group will move about the ship either en-masse or in smaller groups. It must be in a language that both adult and child can understand.

It is assumed that the group size will be a maximum of thirty (30) children with a minimum of three (3) Adults (a ratio 1: 10). This ratio plus the three members of HQS Wellington will give adequate adult supervision.

Prior to the arrival of the group, it will be essential that they are informed possibly within any written confirmation of the visit to wear sensible footwear and clothing during their visit.

Accessing the Ship from Quayside via Floating Pontoon
via Purpose Built Gangplank

Risk – Medium	Activity	Controls & Recommendations
Trip, Slip, Fall	<p>Access to Floating Pontoon.</p> <p>The entrance Gangplank has been purpose built for the task. The footway is of metallic checker plate construction. Hand rails run the full length.</p> <p>Alternating height of the ladder from the Pontoon dependent on tide and wash conditions.</p>	<p>Control of the group as they ascend / descend (dependent on tide conditions) the main gangplank is essential. Movement must be single file with the Facilitator leading. The additional Adult's must disperse themselves within the group with one adult bringing up the rear.</p> <p>Upon arrival at the Pontoon the Facilitator can assist the children off the gangplank and arrange them safety in preparation for the ascent of the fixed ships stairway.</p>

Movement On Board Ship

<p>Risk - Medium</p> <p>Trip Slip & Fall</p> <p>Walking into obstructions.</p> <p>Falling through ships guiderails and into river.</p> <p>Burns from Galley Ventilator</p>	<p>Hazards</p> <p>Constructional features of the ship that protrudes into the gangway.</p> <p>Steel Plated Deck.</p> <p>External Stairways.</p> <p>Hot Air Exhaust ventilator from Galley.</p>	<p>Controls & Recommendations.</p> <p>Controls in place.</p> <p>A green marine paint with high adhesion properties has been applied to all areas of the external deck over which the group will transverse.</p> <p>Netting has been attached to all the ships external guiderails.</p> <p>All stairways / Steps are fitted with handrails. Approach routes to the external stair / steps used during the visit are highlighted with a painted fluorescent yellow 50mm band; in addition all external stair / Step are fitted with a non-slip surface.</p> <p>Entrances in and out of the ship through Watertight Bulkhead Doors are identified by a painted yellow threshold.</p> <p>All internal areas are carpeted or in the case of stairways are fitted with non-slip treads.</p> <p>No movement of children will take them into the vicinity of the air ventilator from the galley,</p>
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Additional Risks Associated with the Model Room

Risk – Medium Lacerations from broken glass display cabinets	Activity. Children Viewing Models.	Controls and Recommendations All glass cabinets are fitted with a clear plastic film to prevent glass shattering. Display tables placed between the group and the display cabinets to act as a desk for artefacts used during any demonstration. This will act as a barrier.
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Additional measures for group visits include the provision of timber removable steps for access through Bulkheads etc. which can be of use should the visitor age group reduce.

These Timber Steps are at the present located within the ships storeroom immediately available should they be required.

At the conclusion of the visit the group will be escorted off site together

I can confirm that the controls now in place reduce the risks to visiting school groups to an acceptable level. It is therefore reasonably practicable to continue with this type of visit in its present form

Vic Duggan

CMIOSH

14 August 2009